



BUYING BOOKS AT CHEMEKETA COMMUNITY COLLEGE

- 1) Meet with your counselor for advising, this will add you to the book authorization list.
- 2) Look up the books you need for your classes and print the booklist. You can do this by accessing the bookstore website at <http://bookstore.chemeketa.edu/SelectTermDept.aspx>.
- 3) Take your booklist to the High School Programs office in building 50, Winema Place. Show them your booklist and tell them that you are an AllPrep Early College student. They will issue you a book voucher.
- 4) Take the book voucher to the bookstore and turn it in when you are ready to check out with your textbooks.

Please contact our bookkeeper, Trina Crader, with questions specific to books. You can reach her at tcrader@allprep.us or 503.974.5121

****At the end of the term**, all students are **required** to turn in their textbooks to the High School Programs office in building 50. If you do not return your textbooks, you will be unable to receive a book voucher for the upcoming term. In addition, you have the ability to check out books from the High School Programs library if you are willing to volunteer three hours of your time during book check-in/check-out. This will save you a lot of money over the course of the year.

The High School Programs office at Chemeketa sets the dates and times for book check-in and check-out. You are required to attend a training session if you haven't already done so. You should be receiving information later in the term about book check-in and book check-out.